

August 4, 1941.

Mr. Newman Burrell,
17 Lillie St.,
Newark, N. J.

Dear Mr. Burrell:

I am writing to tell you I have engaged a Public Service bus with a seating capacity of 27 passengers to take your Group to Lake Surprise, Summit, N. J. Thursday, August 7, 1941, they will be at The Friendly Neighborhood House at 9:30 A. M. Tell your Group to plan to return about 7 P. M.

Be sure you have a permit to have the picnic in this place, as I understand it is a public park and they require permits particularly for a bus. If you have any difficulty securing it, I will be glad to assist you. In case there is any change in the plans, Public Service must be notified in advance. If the weather looks threatening and you wish to postpone the picnic until some other day, the change can be made, but the Public Service must be notified, the number to call in this event is MARKET 2-7000 Extension 2017.

It was necessary to get a bus from the Public Service as the Motor Vehicle Department would not permit me to use the baseball bus. I am very glad to be able to do it and hope your Group will enjoy this outing.

Very truly yours,

EM:CCJ